

CONTRACT REVIEW CHECKLIST

Consistency with Law and School Board Policy:

	Comments
Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

Contract Terms:

	Comments
Term (Duration of Contract)	3 ½ Months (March 16, 2006 - June 30, 2006)
Termination Clause	The Board may terminate without cause upon giving 30 days notice to other party and terminate with cause with 5 days notice.
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses.
Regulatory issues	None
Confidentiality Provision	Yes. Consultant WILL receive confidential student information.
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida; Venue: Palm Beach County

Business Principles:

	Comments
Sound Business Principles	Yes.
Reasonableness of Fees	Please refer to paragraph 6.
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Please refer to paragraph 6.

Other Issues:

	Comments
Conflict of Interest Disclosures	None
Non-Negotiable Issues	None
Miscellaneous Issues	None
Appropriate Departmental Sign-off	

Special Considerations: _____

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES NO

Larry Reed 2/8/06
By: Attorney (Name and Date)